



# Ventura County Special Districts Association

## AGENDA Tuesday, April 2, 2024, 5:30pm

**Camarillo Health Care District**  
3639 E. Las Posas Road, Bldg F, Sequoia Rooms 1 & 2  
In-Person Meeting - No Virtual Participation Available

Dinner sponsored by The KYA Group  
catered by DJ's Catering

### VENTURA COUNTY SPECIAL DISTRICTS

#### MEMBERS

Bell Canyon Community Services District

Blanchard/Santa Paula Public Library District

Calleguas Municipal Water District

Camarillo Health Care District

Camrosa Water District

Casitas Municipal Water District

Channel Islands Beach Community Services District

Conejo Recreation & Park District

Hidden Valley Municipal Water District

Ojai Valley Sanitary District

Oxnard Harbor District

Pleasant Valley County Water District

Pleasant Valley Recreation & Parks District

Rancho Simi Recreation & Parks District

Saticoy Sanitary District

Triunfo Water and Sanitation District

United Water Conservation District

Ventura Port District

Ventura River Water District

#### 1. Call to Order

- Flag Salute
- Roll Call
- Welcome & Self Introductions

Ralston @\_\_\_\_\_

\_\_\_\_\_  
**Thomas Ralston**

#### 2. Dinner Sponsor

**Anthony Acosta**  
**The KYA Group**

#### 3. Guest Speaker

**Kristine McCaffrey, GM**  
**Calleguas Municipal Water District**

#### ACTION ITEMS

#### 4. Approval of Minutes

- February 6, 2024 Meeting

Ralston

Motion:

Second:

Vote:

#### REPORTS & ANNOUNCEMENTS

#### 5. Treasurer Report

- Financial Review

**Pendleton**

#### 6. Reports

- CSDA Report
- CSDA Update
- Legislative Update
- LAFCo Update

**Magner** (CSDA President)

**Noroyan** (CSDA Public Affairs Field Coordinator, Coastal Network)

**Freeman** (Chair RSRPD)

**Avila** (Special District Rep, LAFCo)

#### 7. New Business/Member Announcements

#### 8. Adjournment to next meeting on June 4, 2024

President—Kara Ralston  
Vice President—Jacque McMillan

Treasurer—Brian Pendleton  
Secretary—Brandie Thomas





# Ventura County Special Districts Association

## VCSDA MEETING MINUTES

*Approved*

Date: 4/2/2024

Motion: Elaine Magner

Second: Elaine Freeman

### Tuesday, February 6, 2024

#### VENTURA COUNTY SPECIAL DISTRICTS

##### MEMBERS

- Bell Canyon Community Services District
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- United Water Conservation District
- Ventura Port District
- Ventura River Water District

The February 6, 2024 meeting of the Ventura County Special District Association was held at Conejo Recreation & Park District. No virtual participation was available for this meeting.

#### 1. CALL TO ORDER

The meeting was called to order at 5:41 p.m. President Ralston asked George Lange with Conejo Recreation and Park to lead the group in reciting the Pledge of Allegiance.

President Ralston welcomed everyone to the meeting and for roll call invited members to introduce themselves and the district they represent:

Members in attendance included: (9 of 19 Districts participating)

**Bell Canyon:** Richard Levy, Peter Machuga, Greg McHugh, Mike Robkin, Eric Wolf

**Calleguas Municipal Water:** Raul Avila, Charlotte Holifield, Jacque McMillan, Thibault Robert

**Camarillo Health Care:** Kara Ralston, Michelle Rogers, Brandie Thomas

**Conejo Recreation and Park:** Nellie Cusworth, Jim Friedl, Chuck Huffer, George Lange, Doug Nickles

**Oxnard Harbor:** Letitia Austin, Drew Rodriguez, Mary Anne Rooney

**Pleasant Valley Recreation and Parks:** Elaine Magner, Mark Malloy, Mary Otten

**Rancho Simi Recreation and Parks:** Ed Abele, Brian Dennert, Elaine Freeman, Josh Gray, Richard Lemmo, Zach Miller, Kate O'Brien, Dan Paranick, Theresa Pennington

**United Water Conservation:** Bruce Dandy, Dan Naumann

**Ventura Port:** Brian Pendleton

Members of the Public attending:

**The KYA Group** - Anthony Acosta

**Forever Found** - Leah Haynes

Melody Dennert, Jack Freeman, Brenda Heredia, Frank Scarcelli.

#### 2. NEW BUSINESS/MEMBER ANNOUNCEMENTS

President Ralston recognized the career and life of service of Bruce Dandy, with United Water and Conservation District and congratulated him on his retirement.

Oxnard Harbor Commissioner, Mary Anne Rooney, recognized the retirement of Anthony Goff, General Manager of the Calleguas Municipal Water District and, in his absence, presented his Certificate of Recognition.

President—Kara Ralston  
Vice President—Jacque McMillan

Treasurer—Brian Pendleton  
Secretary—Brandie Thomas

### **3. APPROVAL OF MINUTES: BOARD MEETING DECEMBER 5, 2023**

Motion to approve the Minutes from the December 5, 2023 membership meeting, Bruce Dandy; Second, Mark Malloy; Voice vote: All in favor, none opposed. Motion carries unanimously.

### **4. TREASURER'S REPORT**

Mr. Pendleton reported on the December 2023 and January 2024 balance sheets. He informed members that VCSDA transitioning banks from Wells Fargo to City National Bank is complete. He provided a brief overview of sources of revenue and expenses. He informed members he has updated Secretary of State documents for the District and all is in good standing.

### **5. GUEST SPEAKER**

President Ralston introduced speaker, Leah Haynes, with Forever Found . Haynes provided a brief overview of the path that led her to her work with Forever Found and background on how the organization came to be. Forever Found's mission is preventing, rescuing, and restoring victims of child trafficking through providing social and emotional support, education, holistic healing therapies, survivor mentor programs, youth prevention and restoration curriculum, and more. She mentioned the organizations Thrifty Boutique, Second Story, in Simi Valley for those interested in volunteer work or donating.

### **6. REPORTS**

**CSDA Report and Update** - CSDA President Elaine Magner informed members CSDA is accepting award nominations for Board Member of the Year and General Manager of the Year. The deadline is May 1, 2024. She reminded members of CSDA upcoming conferences for 2024, including Special Districts Legislative Days, Annual Conference & Exhibitor Showcase, and Board Secretary/Clerk Conference. She welcomed members to apply for the SDLF scholarship.

**Legislative Update** - Director Freeman provided an overview of the legislative report and highlighted AB1890 and SB 937 in a follow up report emailed out to members.

**LAFCo Update** - Avila reported there was no meeting held and there is nothing to report.

### **7. AWARDS**

Elaine Freeman presented Gregory McHugh, of Bell Canyon Community Services, with the General Manager of the Year award. McHugh thanked his team.

Elaine Magner presented Brian Dennert, of Rancho Simi Recreation and Park District, with the Director of the Year award. Elaine highlighted his work on MLK Day of Service, a vital program to the District. Director Dennert recognized his team and their support.

President Ralston adjourned the meeting at 7:39 p.m. to the next VCSDA meeting on **April 2, 2024.**

Respectfully submitted,

*Brandie Thomas*

Brandie Thomas, Secretary to VCSDA

8:28 PM

03/07/24

Accrual Basis

## Ventura County Special District Association

### Balance Sheet

As of February 28, 2024

	<u>Feb 28, 24</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
CNB - Cking #3008	10,505.70
Total Checking/Savings	<u>10,505.70</u>
Total Current Assets	<u>10,505.70</u>
<b>TOTAL ASSETS</b>	<b><u>10,505.70</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Balance Equity	19,878.54
Unrestricted Net Assets	(9,190.42)
Net Income	<u>(182.42)</u>
Total Equity	<u>10,505.70</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>10,505.70</u></b>

8:25 PM

03/07/24

Accrual Basis

Ventura County Special District Association

Profit & Loss

January through February 2024

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	Jan - Feb 24
Ordinary Income/Expense	
Income	
Sponsorship Income	2,066.73
Total Income	2,066.73
Expense	
Accounting Exp	365.50
Dinner Costs	1,883.65
Total Expense	2,249.15
Net Ordinary Income	(182.42)
Net Income	<u>(182.42)</u>



# Ventura County Chapter of the California Special Districts Association

First Tuesday, every other month:  
Feb 6, April 2, June 4, Aug 6, Oct 1, Dec 3  
Camarillo Health Care District  
3615 E Las Posas Road Bldg F, Sequoia Rooms 1 & 2, Camarillo  
(unless otherwise noted)

February 2024/March 2024

public service since 1974

## From the Chair:

Kara Ralston



Hard to believe Spring is nearly here again! By the time of our April meeting, daylight savings will have ended! Springtime is all about new growth, sunshine and water, and So -Cal has

certainly received another good drenching. Lake levels are at record, fields and crops are happy, and parks are bustling!

I encourage you to visit [www.csda.net](http://www.csda.net) regularly to read about news and advocacy opportunities. Our member Elaine Freeman spends considerable time preparing summaries of the many bills relevant to VCSDA agencies, and we are very appreciative! Please also peruse the educational opportunities for both Trustees and staff.

We are also very grateful for the Dinner Sponsors who make these meetings extra special!

Get outside and play! :)

*Kara*

## April Speaker

### Kristine

joined Calleguas 2004 and has held various key positions including Deputy General Manager. She became General Manager in January 2024. She was instrumental in the implementation of the Salinity Management Pipeline, serving as Project Manager for the Hueneme Outfall Replacement and multiple phases of the pipeline. She is a registered civil engineer and Grade 3 Water Treatment Plant Operator, and earned dual bachelor's degrees in Environmental Engineering and Urban Planning from MIT, and a master's degree in Construction Management from the University of Washington.



**KRISTINE MCCAFFREY, GM  
CALLEGUAS MWD**

She was instrumental in bringing more than \$37 million in grant funding to Calleguas projects and has led numerous successful countywide grant efforts, resulting in tens of millions in additional funding for Ventura County water and land stewardship agencies.

## Dinner Sponsor

**Anthony  
Acosta**





Photos from February 2024 VCSDA Chapter Meeting  
 (special thanks to **Conejo RPD** for hosting!)



VCSDA Board Members



President  
 Kara Ralston  
 Camarillo Health  
 Care District



Vice President  
 Jacque McMillan  
 Calleguas Municipal  
 Water District



Treasurer  
 Brian Pendleton  
 Ventura Harbor  
 District



Secretary  
 Brandie Thomas  
 Camarillo Health  
 Care District