



Ventura County Special Districts Association



AGENDA
Tuesday, February 6, 2024
5:30pm

Conejo Recreation & Park District
 403 W. Hillcrest Dr., Thousand Oaks, CA 91360
 In-Person Meeting - No Virtual Participation Available

Dinner sponsored by CA CLASS
 catered by DJ's Catering

VENTURA COUNTY SPECIAL DISTRICTS

MEMBERS

- Bell Canyon Community Services District
- Blanchard/Santa Paula Public Library District
- Calleguas Municipal Water District
- Camarillo Health Care District
- Camrosa Water District
- Casitas Municipal Water District
- Channel Islands Beach Community Services District
- Conejo Recreation & Park District
- Hidden Valley Municipal Water District
- Ojai Valley Sanitary District
- Oxnard Harbor District
- Pleasant Valley County Water District
- Pleasant Valley Recreation & Parks District
- Rancho Simi Recreation & Parks District
- Saticoy Sanitary District
- Triunfo Water and Sanitation District
- United Water Conservation District
- Ventura Port District
- Ventura River Water District

1. Call to Order

- Flag Salute
- Roll Call
- Welcome & Self Introductions

Ralston

Thomas
Ralston

2. Dinner Sponsor

CA Class

Break for Dinner

3. Guest Speaker

Forever Found

4. Awards

Magner & Freeman

ACTION ITEMS

5. Approval of Minutes

- December 5, 2023 Meeting

Ralston

Motion:

Second:

Vote:

REPORTS & ANNOUNCEMENTS

6. Treasurer Report

- Financial Review

Pendleton

7. Reports

- CSDA Report
- CSDA Update
- Legislative Update
- LAFCo Update

Magner (CSDA President)

TBD

Freeman (Vice Chair RSRPD)

Avila (Special District Rep, LAFCo)

8. New Business/Member Announcements

9. Adjournment to next meeting on April 2, 2024

President—Kara Ralston
Vice President—Jacque McMillan

Treasurer—Brian Pendleton
Secretary—Brandie Thomas



Ventura County Special Districts Association

VCSDA MEETING MINUTES

Approved

Date:
Motion:
Second:

Tuesday, December 5, 2023

VENTURA COUNTY SPECIAL DISTRICTS

MEMBERS

- Bell Canyon Community Services District
- Blanchard/Santa Paula Public Library District
- Calleguas Municipal Water District
- Camarillo Health Care District
- Camrosa Water District
- Casitas Municipal Water District
- Channel Islands Beach Community Services District
- Conejo Recreation & Park District
- Hidden Valley Municipal Water District
- Ojai Valley Sanitary District
- Oxnard Harbor District
- Pleasant Valley County Water District
- Pleasant Valley Recreation & Parks District
- Rancho Simi Recreation & Parks District
- Saticoy Sanitary District
- Triunfo Water and Sanitation District
- United Water Conservation District
- Ventura Port District
- Ventura River Water District

The December 5, 2023 meeting of the Ventura County Special District Association was held in person at Camarillo Health Care District. No virtual participation was available for this meeting.

1. CALL TO ORDER

The meeting was called to order at 5:34 p.m. President Ralston asked George Lange with Conejo Recreation and Park to lead the group in reciting the Pledge of Allegiance.

President Ralston welcomed everyone to the meeting and invited members to share a brief announcement of district updates then called roll:

Members in attendance included: (7 of 19 Districts participating)

- Camarillo Health Care:** Neal Dixon, Kara Ralston, Brandie Thomas
- Conejo Recreation and Park:** Nellie Cusworth, Chuck Huffer, George Lange
- Pleasant Valley Recreation and Parks:** Elaine Magner, Mark Malloy, Mary Otten
- Rancho Simi Recreation and Parks:** Elaine Freeman, Kate O'Brien
- United Water Conservation:** Bruce Dandy, Dan Naumann
- Ventura Port:** Brian Pendleton
- Ventura River Water:** Bruce Kuebler, Bert Rapp

Members of the Public attending:

- CSDA - Bill Morton
- Sitelogiq - Jordan Chriss
- The KYA Group - Anthony Acosta

2. APPROVAL OF MINUTES: BOARD MEETING OCTOBER 3, 2023

Motion to approve the Minutes from the October 3, 2023 membership meeting, Elaine Freeman; Second, Bruce Dandy; Voice vote: All in favor, none opposed. Motion carries unanimously.

3. TREASURER'S REPORT

Mr. Pendleton reported on the October 2023 and November 2023 balance sheets. He informed members that VCSDA is transitioning banks from Wells Fargo to City National Bank. This change is due to the association not being able to meet Wells Fargo's requirements of a business physical address.

President—Kara Ralston
Vice President—Jacque McMillan

Treasurer—Brian Pendleton
Secretary—Brandie Thomas

4. GUEST SPEAKER

Treasurer Pendleton introduced dinner sponsor and speaker, Jordan Chriss, with Sitelogiq. Jordan provided a brief overview of Sitelogiq's presence in California as a licensed general contractor delivering world-class energy, renewable, mobility, and infrastructure programs for State and Local Governments. He explained that special districts benefit from implementing energy projects involving installation or modification for improvements of an energy-efficient or renewable energy system, resulting in savings of funds that can be repurposed to pay for critical infrastructure upgrades. He informed members of funding opportunities available from federal, state, and/or local levels. He also discussed the Inflation Reduction Act (IRA) that allows Local Governments to obtain a federal tax credit in the form of a rebate for solar, energy storage, microgrid controllers, among additional credits.

5. MEMBER ANNOUNCEMENTS

Bruce Dandy of United Water Conservation District announced he will be resigning from the board early 2024.

6. REPORTS

CSDA Report - CSDA President Elaine Magner announced the new field coordinator for the Coastal Network, Richelle Noroyan, will attend the April 2024 meeting. She encouraged districts to complete the District of Distinction Accreditation through SDLF. To help with this, there are two upcoming SDLA Conference in San Diego and San Luis Obispo, and virtual workshops available. Director Magner mentioned the CSDA Annual Conference & Exhibitor Showcase in Indian Wells, September 9-12, 2024.

Legislative Update - Director Freeman provided an overview of the legislative report and highlighted select bills, including SB 616.

7. NEW BUSINESS

No new business reported.

Treasurer Mr. Pendleton adjourned the meeting at 7:07 p.m. to the next VCSDA meeting **on February 6, 2024.**

Respectfully submitted,

Brandie Thomas

Brandie Thomas, Secretary to VCSDA

Ventura County Special District Association
Balance Sheet
As of December 31, 2023

	<u>Dec 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
City National Bank	10,000.00
Wells Fargo Bank-Cking #0615	894.05
Total Checking/Savings	<u>10,894.05</u>
Total Current Assets	<u>10,894.05</u>
TOTAL ASSETS	<u>10,894.05</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	19,878.54
Unrestricted Net Assets	-6,591.82
Net Income	-2,392.67
Total Equity	<u>10,894.05</u>
TOTAL LIABILITIES & EQUITY	<u>10,894.05</u>

Ventura County Special District Association

Profit & Loss

01/02/24

January through December 2023

Accrual Basis

	<u>Jan - Dec 23</u>
Ordinary Income/Expense	
Income	
Annual Dues	2,400.00
Monthly Dinner Income	4,500.00
	<hr/>
Total Income	6,900.00
Expense	
Accounting Exp	1,240.00
Contribution	2,324.00
Dinner Costs	4,202.63
Dues and Subscriptions	388.00
Marketing Expense	400.00
Meeting Costs	151.91
Office Supplies	262.53
Placques	98.65
Tax, License & Fees	167.00
Website Hosting	57.95
	<hr/>
Total Expense	9,292.67
Net Ordinary Income	<hr/> -2,392.67
Net Income	<hr/> <hr/> -2,392.67

3:11 PM
02/04/24
Cash Basis

Ventura County Special District Association
Balance Sheet
As of January 31, 2024

	<u>Jan 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
CNB - Cking #3008	9,866.39
Total Checking/Savings	<u>9,866.39</u>
Total Current Assets	<u>9,866.39</u>
TOTAL ASSETS	<u><u>9,866.39</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	19,878.54
Unrestricted Net Assets	-9,190.42
Net Income	-821.73
Total Equity	<u>9,866.39</u>
TOTAL LIABILITIES & EQUITY	<u><u>9,866.39</u></u>

3:49 PM

02/04/24

Accrual Basis

Ventura County Special District Association
Profit & Loss
January 2024

	<u>Jan 24</u>
Ordinary Income/Expense	
Expense	
Accounting Exp	255.00
Dinner Costs	566.73
	<u>821.73</u>
Total Expense	821.73
Net Ordinary Income	<u>-821.73</u>
Net Income	<u><u>-821.73</u></u>