

## Staff Report

**To:** VCSDA Executive Committee

**From:** Kris Sofley, Chapter secretary

**Date:** May 24, 2022 (June 7, 2022 Meeting)

**Agenda Item: 9. Associate Membership Dues**  
**Motion**

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### **Staff Recommendation:**

The membership will consider annual dues amount for Associate Membership with the VCSDA.

### **Background:**

At present, the VCSDA Bylaws (approved October 2, 2018) provides for two types of membership with the VCSDA – Regular District Members and Associate Members. (Section 2.2 Qualifications for Membership)

Regular District Membership is defined as any independent special district whose boundaries, in whole or in part, are within the County of Ventura may become a regular district member of the VCSDA upon application and payment of annual VCSDA dues. Dues (the amount of which are not included in the VCSDA bylaws) are currently set at \$150 per district, per fiscal year (i.e., July 1, 2022 through June 30, 2023). Independent special districts are as defined in California Government Code Section 56044, and as such this section may be amended or superseded. A regular district member may attend, participate, vote and shall be eligible to hold office in the VCSDA.

Associate Members is defined as any dependent special district whose boundaries, in whole or in part, are within the County of Ventura may become as associate member upon application and payment of VCSDA dues. In addition, any person or organization that has evidenced interest in the purposes and goals of the VCSDA, but is not a special district as defined above, may also become an associate member upon approval of membership and payment of VCSDA dues. Associate members shall not have the right to vote, nor shall they serve as officers or members of the VCSDA Executive Committee. Associate members may attend and participate in meetings and activities of the VCSDA.

While the VCSDA bylaws (Section 2.5 Annual Dues) clearly establishes that all member district shall pay annual dues, and that annual dues shall be established following a recommendation from the Executive Committee at any regular meeting by a majority vote of a quorum or eligible members districts present and shall become effective July 1<sup>st</sup> of

the following year. The bylaws also state that annual dues shall be due and payable on or before the first day of July of each calendar year and shall be delinquent October of each calendar year. Unpaid dues can result in loss of VCSDA membership, as provided by Section 2.4 A Membership dues for new members shall be pro-rated for the initial year only.

The question that needs to be addressed is, what should the dues be for an Associate Member with the VCSDA?

The Executive Committee met on May 25 to discuss and form a recommendation regarding Associate Member dues. The Committee recommends that an individual joining the VCSDA as an Associate Member pay annual dues of \$75; an organization joining the VCSDA as an Associate Member pay annual dues of \$300; and the annual dues for Regular District Membership remains at \$150.

**Fiscal Impact:** As the chapter has only had one request for an associate membership, the fiscal impact of this motion is minimal.

Proposed Language for Motion:

“Motion to approve the recommendation of the Executive Committee to establish annual dues of \$150 for Regular District Membership; \$75 for an individual’s Associate Membership; and \$300 for an organization’s Associate Membership.”

First: \_\_\_\_\_ Second: \_\_\_\_\_

In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstaining: \_\_\_\_\_