



**Ventura County Special
Districts Association**

**REVISED VCSDA
MEETING
MINUTES**

*Approved
Minutes*

Approved:
Date: 4/5/2022
Motion: MMalloy
Second: RLevy

**Tuesday, February 5, 2022
In-Person/Videoconference Via Zoom**

**VENTURA COUNTY
SPECIAL DISTRICTS**

MEMBERS

- Bell Canyon Community Services
- Calleguas Municipal Water
- Camarillo Health Care
- Camrosa Water
- Casitas Municipal Water
- Channel Islands Beach Community Services
- Conejo Recreation & Park
- Hidden Valley Municipal Water
- Ojai Valley Sanitary
- Port of Hueneme/Oxnard Harbor
- Pleasant Valley County Water
- Pleasant Valley Recreation & Parks
- Rancho Simi Recreation & Parks
- Saticoy Sanitary
- Triunfo Water and Sanitation District
- United Water Conservation
- Ventura County Resource Conservation
- Ventura Regional Sanitation
- Ventura River Water
- Ventura Port

The February 5, 2022 meeting of the Ventura County Special District Association was held in person at United Water Conservation District's Boardroom in Oxnard and via Zoom videoconference.

1. and 2. CALL TO ORDER AND FLAG SALUTE:

The meeting was called to order at 5:35 pm by President Bruce Dandy, who asked Director Elaine Magner to lead everyone in reciting the Pledge of Allegiance.

3. WELCOME AND INTRODUCTIONS/ROLL CALL: President Dandy
President Dandy welcomed everyone to the meeting and then called roll:

Members in attendance included:

- Dennis Zine - Bell Canyon Community Services***
- Andy Santamaria, Scott Quady - Calleguas Municipal Water***
- Kara Ralston, Martin Daily - Camarillo Health Care***
- Al Fox - Camrosa Water***
- Nellie Cusworth, Jim Friedl, George Lange, Doug Nichols - Conejo Recreation and Park***
- Elaine Magner, Mark Malloy, Mary Otten, Jordan Roberts- Pleasant Valley Recreation and Park***
- Michelle Kinnun - Port of Hueneme/Oxnard Harbor***
- Elaine Freeman, Zach Miller, Kathleen O'Brien, Dan Paranick, Theresa Pennington - Rancho Simi Recreation and Park***
- Leon Shapiro - Triunfo Water and Sanitation***
- Bruce Dandy, Mohammed Hasan, Daniel Naumann, Zachary Plummer, Kris Sofley - United Water Conservation***
- Bert Rapp—Ventura River Water District***
- Todd Mitchell, Brian Pendleton -Ventura Port District***
- Mike Mishler, Marcy Nunn—Ventura County Oversight Committee***

Members of the Public participating in the meeting included:

- Ventura County Supervisor Linda Parks
- CSDA's Chris Palmer

4. Approval of Minutes from Board Meeting of December 7, 2021

Treasurer Pendleton requested a correction to the Minutes regarding a comment he made during Mr. Fleisch's presentation and expressed his opinion that the minutes were extremely detailed and should be shortened. President Dandy asked if there were any objections to shortening the minutes. None were offered. Motion to approve the December 7, 2021 Minutes: Elaine Freeman; Second, Elaine Magner. Voice vote: all in favor, unanimous; any opposed, none;

President—Bruce Dandy
Vice President—Al Fox

Treasurer—
Secretary to the Board—Kris Sofley

5. Guest Speaker Ventura County Supervisor Linda Parks

President Dandy introduced Supervisor Parks and asked her to share her insights regarding where Ventura County has come from and what the future looks like, especially as it impacts Special Districts. Supervisor Parks presented various slides (see attachment) outlining her accomplishments as a County Supervisor. At the conclusion of her presentation, various members asked questions and offered their congratulations. Supervisor Parks concluded by saying that she was going to take a break as she had been in public office since joining the Planning Commission in Thousand Oaks in 1993, and added that she can't stop doing what's important to her, but that she'll be doing it outside of elected office.

6. Presentation of VCSDA Director of the Year and General Manager of the Year Awards

Elaine Freeman and Elaine Magner presented the VCSDA Director of the Year Award to Pleasant Valley Recreation and Parks District's Mark Malloy and presented the VCSDA General Manager of the Year Award to Ventura Port District's Brian Pendleton.

7. Treasurer's Report

Mr. Pendleton introduced Shalene Hayman, the bookkeeper hired by the VCSDA, to update the members on the VCSDA's tax situation. She said she was ready to file the 2021 taxes for the VCSDA in May and was still working on updating the financial records from 2018 and 2019 as no taxes were filed for either of those years and was requesting direction from the membership. Ms. Hayman explained that three consecutive years of non-filing resulted in the VCSDA's non-profit status being revoked. There was discussion among the members as to how best to move forward and get the non-profit status reinstated. Mr. Malloy said that he had spreadsheets all documented, so rebuilding transactions should be simple. Mr. Pendleton said he would bring back details to the April 5 meeting.

8. Reports and Announcements

Ms. Magner reported on recent CSDA activities, including the CSDA Legislative Days, May 17 and 18, and encouraged all to attend. She then introduced Chris Palmer, who was substituting for Charlotte Holifield at this meeting.

Mr. Palmer provided updates on CSDA resources, including the National Special Districts Coalitions' sponsored report from the Ferguson Group identifying grant opportunities for Special Districts. The document can be accessed at <https://www.csda.net/blogs/vanesa-gonzales/2022/01/18/how-can-special-districts-access-the-federal-infra>

Ms. Freeman reported that the CSDA Legislative Committee had 30 new members so much of the first meeting was spent tutoring. There was a Special meeting on January 7 that dealt with the LAFCO issue and the Committee has opposed a bill that will limit local government's ability to raise costs of services, but was pulled by the legislator; and a two year bill for a redevelopment agency with money left for affordable housing.

During her LAFCo Update, Ms. Freeman said there was a reorganization of a residential project in Oxnard, Pleasant Valley Recreation and Park applied for annexation, Camarillo Health completed a sphere of influence application and there was an extensive Closed Session meeting regarding the LAFCo executive director.

Mr. Mishler provided an update on County Oversight stated that the meeting went well and there will be a summary report for the year out in April, and that administrative costs have been reduced by over \$1million cumulatively.

Mr. Paranick made an inquiry about the order of the agenda, suggesting business first and guest speakers at the end; and inquired about the location of the next meeting and volunteered Rancho Simi Recreation and Park.

9. New Business/Member Announcements

9.A. Consideration of donation to SDLF scholarship fund to present at CSDA Annual Conference in August

Motion

Motion to approve a \$2,000 donation to the SDLF, Elaine Freeman; Second, George Lange.

President Dandy asked if there were any discussion needed. Elaine Magner stated that there was an \$8 million cap on a District's budget for scholarship eligibility and that \$50-\$60,000 is budgeted every year for SDLF scholarships to be used for tuition.

President Dandy asked for a vote on the motion. Voice vote: all in favor; none opposed. Motion carried unanimously.

President Dandy raffled off various wines and chocolates. At the conclusion of the raffle, he adjourned the meeting at 7:42p.m. to the next VCSDA Chapter meeting on Tuesday, April 5, 2022.

Respectfully submitted

Kris Sofley

Kris Sofley, Secretary to VCSDA